

No.DC(IW)/8/11/PMU-DILRMP/2021/993

GOVERNMENT OF MANIPUR

OFFICE OF THE DEPUTY COMMISSIONER, IMPHAL WEST/ CHAIRMAN, SELECTION COMMITTEE  
(PROGRAMME MANAGEMENT UNIT, DILRMP)

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Imphal, the 26<sup>th</sup> March, 2021

In pursuance of the decision taken in the first meeting of the Governing Body of Programme Management Unit of National Land Records Modernization Programme (PMU for NLRMP) held on 16.03.2021, applications are invited from intending and eligible candidates for the following posts in Programme Management Unit of Digital India National Land Records Modernization Programme (DILRMP), for direct recruitment on contract basis for a period of one year (Extendable) through sponsorship of the Employment Exchange concerned:

SL. NO.	NAME OF POST	REMUNERATION	NO. OF POST	AGE LIMIT	ESSENTIAL QUALIFICATIONS	EXPERIENCE	DESIRABLE
1.	Consultant (Survey/Resurvey)	Rs. 50,000/- per month	01 (One)	Below 68 years	Graduate in any subject	At least 10 (ten) years in the field of cadastral survey/total station/mapping and record of rights etc. He/she should have worked at a post not below the level of SDO/DIO (Scientist D)/Survey and Settlement Officer or equivalent rank in any private company/PSU	Having project management experience in the area of cadastral survey, total station, mapping & record of rights.
2.	Consultant (GIS/Digitisation of cadastral maps)	Rs. 50,000/- per month	01 (One)	Below 68 years	Graduate in any subject	At least 10 (ten) years in the field of cadastral survey/total station/mapping and record of rights etc. He/she should have worked at a post not below the level of SDO/DIO (Scientist D)/Survey and Settlement Officer or equivalent rank in any private company/PSU.	(i) GIS Mapping Expert: Experience in Data conversion and processing, Training, Production, Finalization. Experience in Government projects involving use of GIS for rural & urban planning. Expertise in Project Delivery Methodologies, Work Flow Analysis and Resource Estimates. (ii) Typical work activities or Job Description: Strong GIS skills with two or more GIS packages. Ability to work on Arc GIS, MapInfo and Auto CAD/open source GIS package. Database handling, GEO referencing and Data collection. Using tools to join together different GIS datasets and create new information or investigate patterns, Storage, manipulation, analysis and presentation of geographical information.

3.	Programmers	Rs. 25,000/- per month	02 (Two)	As per existing Govt. guidelines	(A) Master's Degree in Statistics/ Mathematics/ Operation Research/ Physics or Economics with Statistics or, Degree in Engineering/ Computer Science of a recognised university or equivalent. <b>OR</b>	one year's experience of actual programming on an electronics computer	Experience of Third Generation online, Multi- user Computer System.
					(B) Bachelor's degree in Mathematics with Statistics/Physics/Co mmerce with Statistics/Economics with Statistics with Post Graduate Diploma Certificate Course of 1 years duration on computer application from recognized university or equivalent	3 years experience of operation of an Electronics Computer including one year experience of actual Programming on an Electronics computer	
4.	Accountant	Rs. 25000/- per month	01 (one)	As per existing Govt. guidelines	B.Com from a recognised university with 6 months computer course.		
5.	Office Assistant	Rs. 22,000/- per month	01 (one)	As per existing Govt. guidelines	Graduate in any discipline from a recognised university with completion of course on computer concepts from a recognised institute/ university.		
6.	Data Entry Operator	Rs. 22,000/- per month	01 (one)	As per existing Govt. guidelines	Graduate in any discipline from a recognised university with completion of course on computer concepts from a recognised institute/ university.		
7.	Peon	Rs. 16,000/- per month	01 (one)	As per existing Govt. guidelines	HSLC/Matriculate from a recognised institute/Board.		Candidate should have driving knowledge of Light Motor Vehicle.

## 2. Eligibility Condition:

- The candidate must be a citizen of India.
- The candidate must be able to speak, read and write Manipuri (in Bengali Script).
- The candidate must be a permanent resident of Manipur, provided that a candidate whose parent(s) or any of his/her direct lineage are permanent residents of the State, with proper documentary proof like enrolment in the electoral roll and birth certificate, will also be eligible.

## 3. Mode of Selection:

- Consultant (Survey/Resurvey) & Consultant (GIS/Digitisation of cadastral maps):** Walk in Interview. Shortlisted candidates will be called for interview.
- Programmers:** The engagement for the post of programmers will be conducted through written test and it shall consist of multiple choice questions comprising of 100 marks for programming test. Shortlisted candidates will be called for interview (10 marks).

3. **Accountant:** The engagement for the post of Accountant shall be conducted through written test and it shall consist of multiple choice comprising of Accounting (50 marks) and computer proficiency (50 marks). Shortlisted candidates will be called for interview (10 marks).
4. **Office Assistant & Data Entry Operator:** The engagement for the post of Assistant and Data entry Operator will be conducted through written test and it shall consist of multiple choice questions comprising of General English and Computer proficiency (80 marks) and personality test (10 marks).
5. **Peon:** The engagement for the post of peon will be conducted through written test and it shall consist of multiple choice comprising of General English and Computer proficiency (80 marks) and personality test (10 marks).
4. **Submission of Application Form:** The willing and eligible candidates for all posts (except for posts at Sl. No. 1 & 2) should get their candidature sponsored by their respective Employment Exchange and submit their duly filled in applications in **prescribed format** along with the required self attested copies of certificates and mark sheets at the office of the Deputy Commissioner, Imphal West located at Lamphelpat on all working days w.e.f. **1<sup>st</sup> April, 2021 to 20<sup>th</sup> April, 2021 in between 11:00 am to 3:00 pm**. Candidates willing to apply for more than one post should submit separate Application forms for each post. Application form can be downloaded from the website [www.imphalwest.nic.in](http://www.imphalwest.nic.in)
5. **Application Fee:** Each application form should be accompanied with a non-refundable application fee of Rs. 500/- per application for UR/OBC candidate; Rs. 250/- for SC/ST candidates & Rs. Nil for persons with disabilities (relevant documents to be enclosed).
6. **General instructions:**
  - a. Application fee is non-refundable and not transferable.
  - b. 'NO OBJECTION CERTIFICATE' from the present employer will be required if candidates are serving in any Government Department or Public Sector Undertaking or Autonomous Body.
  - c. Application form not accompanied with prescribed fee or not submitted in the prescribed format or incomplete in any respect will not be entertained.
  - d. Standing guidelines of the Government for reservation in appointment shall apply.
7. This issues with the approval of the Competent Authority.



(N. Praveen Singh)  
Deputy Commissioner, Imphal West/  
Chairman, Selection Committee.

Copy to:

1. The Secretary to the Hon'ble Chief Minister, Manipur.
2. The Staff Officer to Chief Secretary, Government of Manipur.
3. The Commissioner (Revenue), Government of Manipur.
4. The Under Secretary (DP), Government of Manipur.
5. The Under Secretary (Finance), Government of Manipur.
6. The Director (IPR), Manipur
7. The Web Manager, Department of IT, Manipur for favour of uploading the Notification of the Department on the Website.
8. The News Editor, AIR/DDK, Imphal for inclusion of the above notification in the news bulletin for 2(two) alternative days.
9. The News Editor, Poknapham (Manipuri) / The Sangai Express (English) with a request to publish the Advertisement in their esteemed newspaper as a paid news item for one day only.
10. Relevant file.